



WELTY MIDDLE SCHOOL & NEW PHILADELPHIA HS TRANSPORTATION POLICIES AND PROCEDURES

- All students are under the adopted student handbook and conduct code of the district. Students shall abide by the procedures and rules in order to provide a safe environment.
- Our number one goal is and always must be the safety and well being of each and every student transported.
- Transporting your child safely is a responsibility that must be shared by all of us. Your cooperation and help in this is greatly appreciated.

The New Philadelphia Transportation Policy for Middle School and High School students allows the transportation to and from one location only and is determined by the student's legal place of residency. No alternative transportation is available for Middle School and High School students unless it is an established stop already on their bus route.

EMERGENCY WEATHER PROCEDURES

During the winter weather when snow and ice make road conditions unsafe, a decision as to remain in session, utilize snow routes, or cancel school for the day may be necessary. A decision will be made as early as possible and the information shall be announced on or before 6:00 A.M. (depending on conditions) on the following radio and TV stations: WJER – 1450; WTUZ – 99.9; Channel – 2; Channel – 5; Channel – 8

Stay tuned to one of the above stations for information needed when weather conditions could cause a change in our regular schedule, rather than calling the homes of administrators or the school. It is very important that the phone lines are free to receive the calls returning the information on any weather changes and road conditions.

New Philadelphia City Schools is using the “*PreK-12 Automated Notification System*” to quickly and effectively communicate important school news to parents and staff. This system will provide timely information about school emergencies, closings, delays, and early dismissals, and general reminders.

Only primary numbers are called for school closings or delays. The emergency numbers are called if there is an emergency requiring your immediate action such as an early dismissal of school due to a power failure, for example. For more information on this system, please visit our website @ www.npschools.org.

- Please remember that even though there are some roads and areas that may be in good condition, other areas may have poor road conditions.
- Parents should exercise good judgment in sending children out in inclement weather and have a back-up plan.

PUPIL AND PARENT RESPONSIBILITIES

1. School bus transportation is a privilege to the student, not a right.
2. Students are not permitted to be released off the bus at any location other than their established stop. A parent/legal guardian must sign the student out in the school office before the student boards the bus.
3. Once a student has boarded the bus they will not be permitted off the bus until they reach their established stop.
4. Due to state regulations and availability on the bus, bus passes can only be used for medical or accidental related emergencies only. A parent/legal guardian must call the school office to request a bus pass.
5. Parents/legal guardian are responsible for the safety of their students while going to and from pickup points and for meeting the bus on schedule. Behavior at a school bus stop must not threaten life, limb, or property of any individual.

6. Buses operate on a time schedule approved by the Board of Education. The school bus is not required to stop if the bus is running late and your child is not at their designated place of safety. The bus will stop if on schedule or arrives early for your child.
7. Students shall be waiting at their designated place of safety at least 5 minutes before the bus arrives.
8. Students shall go directly to their assigned seat when boarding the bus.
9. Students must sit properly in their seats. No arms/legs, books, book bags or instruments are allowed to block the aisles and exits.
 - SIT ON SEAT
 - BACK ON BACK
 - FEET TOWARDS FLOOR
 - FACING FORWARD
 - HANDS TO YOURSELF
 - QUIET VOICES
10. Absolute quiet must be maintained at railroad crossing or any time the dome lights are lit.
11. Students must observe classroom conduct and obey the driver promptly with respect. Quiet voices shall be used when speaking to the person seated with you.
12. Nothing shall be thrown out of the bus nor held so it extends out of the window. All parts of pupils' bodies shall be kept inside the bus at all times.
13. No radio/headsets or tape players will be allowed on the bus.
14. Students may bring items that are school related and fit in their book bags or a bag.
15. The following items are not permitted to be transported on the school bus; animals, firearms, ammunition, explosives, glass jars, spray cans, skateboards or book bags with wheels.
16. Profanity, eating, drinking, gum chewing, tobacco products, drugs, alcohol or littering, are not permitted on the bus.
17. Parents will be responsible for any damage to a bus by their child.
18. No unauthorized passengers shall be transported on a school bus.
19. The driver has the authority to enforce the above conduct code and regulations. The pupils shall conduct themselves on the school bus as they would in a classroom. Continued disorderly conduct or refusal to submit to the authority of the driver shall be sufficient reason for refusing transportation service to any pupil. When it becomes necessary to refuse pupil transportation due to misconduct, the school administration shall notify the parents of the bus suspension with a full explanation.