



Setting up your Parent Canvas Account using Pairing Codes

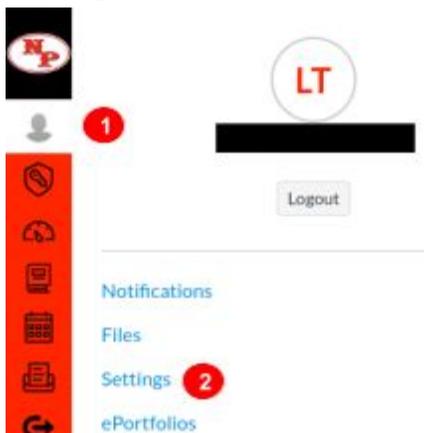
You'll first have to log into your child's account. There is a Canvas link under the **STUDENT TAB** on the district Home Page <http://www.npschools.org>



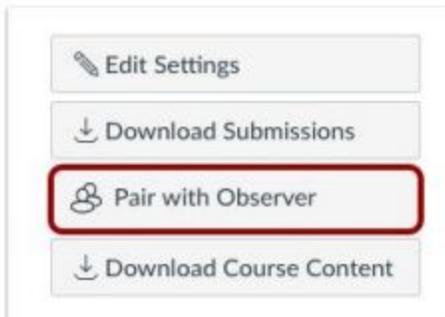
1. Sign in to Canvas with your child's account using his/her username & password.



2. In the Global Navigation, click the Account link (1) and then click the Settings link (2).



3. Click the Pair with Observer button.



4. Copy the six-digit alphanumeric pairing code [1]. You will need this when you create your parent account. The pairing code will expire after 24 hours or its first use. To close the window, click the OK button [2].



Now you can create your own parent account. Follow the instructions below.

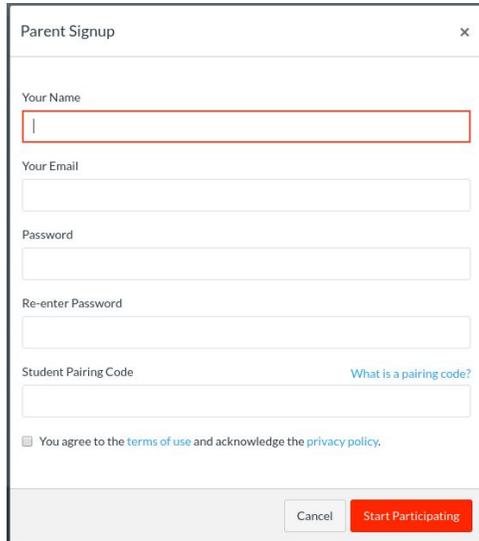
1. Visit <https://npschools.instructure.com/login/canvas> and click “Need a Canvas Account?” in the upper right corner.



2. Click “Parents sign up here” to begin setting up your account.



3. You will use your own personal email account and password. The Student Pairing Code is the one you just copied from your student's Canvas page. Make sure to check the Terms and Use/Privacy box.



Parent Signup

Your Name

Your Email

Password

Re-enter Password

Student Pairing Code [What is a pairing code?](#)

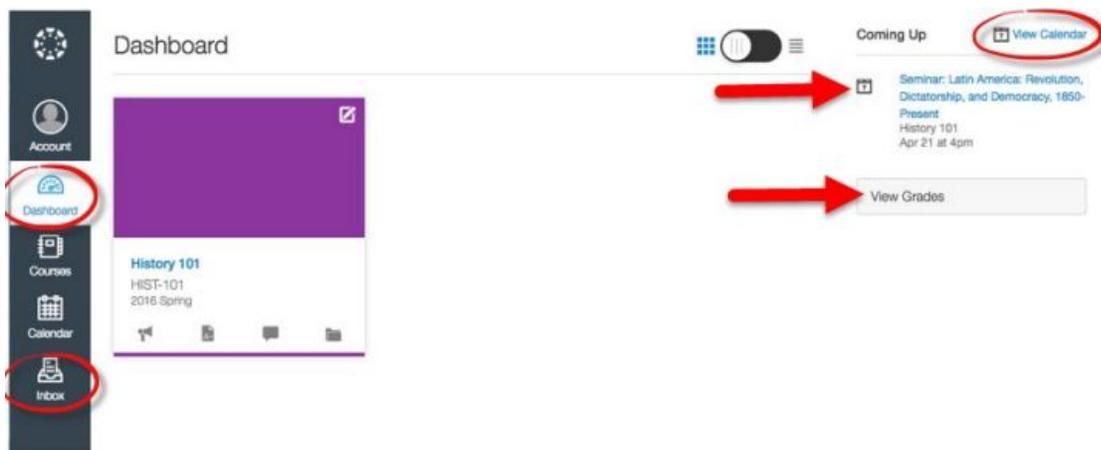
You agree to the [terms of use](#) and acknowledge the [privacy policy](#).

Cancel Start Participating

4. Once you have created your Parent Account, you will receive an email (via the account you input in the Parent Signup window) from Canvas asking you to 'confirm' your registration and finalize the account creation.

View User Dashboard

Upon login, the default view is the User Dashboard. The User Dashboard will display your student's Canvas courses as colored tiles. Click on any of the tile titles to view assignments, announcements, and files. As a parent, you are an OBSERVER, so you have VIEW ONLY access to Course Materials.



Click on View Calendar (upper right corner) to view assignment due dates and other class activities. The "Coming Up" title will display any upcoming assignments or activities that are scheduled for the week.

The left-hand toolbar (called the Universal Menu) will provide access to the Inbox, which will allow you to easily communicate with the teacher within Canvas. Click on the "Account" icon in the Universal menu to set up preferences for notifications from Canvas.