

## NEW PHILADELPHIA BOARD OF EDUCATION

April 18, 2016

The regular session of the New Philadelphia Board of Education was called to order at 7:30 p.m. by President Weaver with the following members present: Mr. Cox, Mr. Frantz, Mr. Kemp, and Mr. Weaver. Mr. Jenkins was absent for the start of the meeting. Also, present were Mr. Brand, Mrs. Wentworth and Mrs. Erwin.

### Approval of Agenda 29-16

Mr. Frantz moved, Mr. Kemp seconded to approve the meeting agenda as amended.

Roll call:	Ayes:	Frantz, Kemp, Cox, Weaver	(4)
	Nays:		(0)

Motion carried.

### Introduction Guests/Recognition

#### **Named 2016 Best Communities for MUSIC Education**

*New Philadelphia City Schools has been honored with the Best Communities for Music Education designation from the NAMM Foundation for its outstanding commitment to music education. New Philadelphia CSD joins 476 districts across the country in receiving the prestigious award in 2016 and the only school in Tuscarawas County.*

*The Best Communities Music Education designation is awarded to districts that demonstrate outstanding achievement in efforts to provide music access and education to all students.*

Mr. Brand thanked the entire community, students, teachers, and alumni for the support of the March levy.

### Minutes 30-16

Mr. Cox moved, Mr. Frantz seconded to approve the minutes of the March 3 and March 21, 2016 Board Meeting without exception.

Roll call:	Ayes:	Cox, Frantz, Kemp, Weaver	(4)
	Nays:		(0)

Motion carried.

Mr. Jenkins joined the meeting at 7:40 pm

### Treasurer's Report 31-16

Mr. Kemp moved, Mr. Cox seconded to approve the following items under the Treasurer's Report.

- A. Approval of the March 2016 Financial Statement including invoices and checks - Exhibit A
- B. Approval of FY 2016 Key Indicator Report - Exhibit B
- C. Cash Flow - Exhibit C
- D. Vitality Monthly Activity Report - Exhibit D
- E. Bank Reconciliation – Exhibit E

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- F. Second Reading & Adoption – Administrative Staff Reduction in Force Policy – Exhibit F  
 G. Approval of the designation of the Treasurer, Julie Erwin, as Public Records Delegate – Exhibit G  
 H. Approval of the 2016-2017 Student Insurance Program – Exhibit H  
 I. Adjust the Revenue Budget as follows:
- |                                  |           |          |
|----------------------------------|-----------|----------|
| Fund 572.9016 Title IA           | \$ 939.11 | Decrease |
| Fund 572.9915 Neglected          | \$6970.40 | Decrease |
| Fund 590.9016 Title IIA          | \$ 115.43 | Decrease |
| Fund 599.9016 Title VI-B (Rural) | \$8241.60 | Decrease |
- J. Adjust the Appropriation Budget as follows:
- |                                  |           |          |
|----------------------------------|-----------|----------|
| Fund 572.9016 Title IA           | \$ 939.11 | Decrease |
| Fund 572.9915 Neglected          | \$6970.40 | Decrease |
| Fund 590.9016 Title IIA          | \$ 115.43 | Decrease |
| Fund 599.9016 Title VI-B (Rural) | \$8241.60 | Decrease |
- K. FYI: ODE Sponsor Quality Review 7/28/16. One Board Member needed.  
 Mr. Kemp volunteered.

Roll call: Ayes: Kemp, Cox, Weaver, Jenkins, Frantz (5)  
 Nays: (0)  
 Motion carried.

Reduction in Force – Teaching 32-16

Mr. Jenkins moved, Mr. Frantz seconded to approve the following item of reduction in force.

WHEREAS, the Board of Education may implement a reduction in force of the teaching employees pursuant to Article 13 of the Negotiated Agreement between the New Philadelphia City School District Board of Education and New Philadelphia Education Association; and

WHEREAS, Article 13 permits the Board to reduce in force for financial reasons and changes in course offerings; and

WHEREAS, the Board of Education finds that financial reasons require a reduction in the teaching staff.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to financial reasons and changes to course offerings, the following position is hereby reduced effective May 27, 2016: Elementary Art

Section 2. Based upon the reduction of the position as set forth in Section 1, the following employee is laid off effective May 27, 2016: Miriam Scheetz.

Section 3. The persons listed will be placed on a recall list in accordance with the Negotiated Agreement.

Section 4. The Treasurer is directed to give this employee written notice of this action on behalf of the Board of Education.

Section 5. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call: Ayes: Jenkins, Frantz, Cox, Kemp, Weaver (5)  
 Nays: (0)

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Motion carried.

Reduction in Force – Administration 33-16

Mr. Jenkins moved, Mr. Kemp seconded to approve the following item of reduction in force.

WHEREAS, the Board of Education may implement a reduction in force Administrative Staff pursuant to Board Policy; and

WHEREAS, Board Policy the permits the Board to reduce in force for financial condition of the District as determined by the Board and Reorganization of the District Administrative staff; and

WHEREAS, the Board of Education finds that Financial Conditions of the District, and Reorganization of the Administrative Staff requires a reduction in the Administrative staff.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to the Financial Condition of the District and Reorganization of the Administrative Staff, the following Administrative position is hereby reduced effective July 31, 2016: Director of Buildings and Grounds

Section 2. Based upon the reduction of the position as set forth in Section 1, the following employee is laid off effective July 31, 2016: Rick Barker

Section 3. The persons listed will be placed on a recall list in accordance with the Board Policy.

Section 4. The Treasurer is directed to give this employee written notice of this action on behalf of the Board of Education.

Section 5. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call: Ayes: Jenkins, Kemp, Cox, Frantz, Weaver (5)  
Nays: (0)

Motion carried.

Personnel 34-16

Mr. Kemp moved, Mr. Cox seconded to approve the following personnel items:

Resignations

Beata Cotleur - Food Service - effective December 4, 2015

Jessica Jones - Teacher - Resignation - May 26, 2016

Alexandria Alexsonshk - Middle School Teacher - end of school year

Mary Miller - Buildings & Grounds - Retirement/Resignation - eff. July 31, 2016

Kristopher Kelley - Tutor - end of school year

Chelsie Spears - Preschool Teacher - Resignation - end of school year

Rachel Palmer - Tutor - Resignation - end of school year

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Supplemental Contracts for 2015-16 school year  
Staci Everett - Washington DC Chaperon - Level 21 - \$327

Student Summer Workers

Tanner Fowler, Patrick Walker, Chad Daberko, Justin Pica, Asiah Berry, Jacob Rausch, Kendra Parrish, Lauren Singhaus, Joy Leindecker - Building & Grounds Dept.

Supplemental Contracts for 2016-17 school year

Ashley Claxon - Elementary Library Director - Level 3 - \$5035  
 Kristina Prucha - Head HS Choral Activities - Level 4 - \$4363  
 Mike Exley - Electronic Equipment Manager - Level 5 - \$3357  
 Kelly Miller - Co-Student Council Advisor - Level 7 - \$1427  
 Danielle Wallick - Co-Student Council Advisor - Level 7 - \$1427  
 Andrew Potts - Director - Spring Musical - Level 8 - \$2686  
 Andrew Potts - Director - Fall Play - Level 9 - \$2518  
 Chad Roberts - Director - MS Musical - Level 8 - \$2686  
 Jill Rippeth - Co-English Dept Head - Level 12 - \$923.50  
 Kelly Shimek - Co-English Dept Head - Level 12 - \$923.50  
 Scott Houmard - Co-Science Dept Head - Level 12 - \$923.50  
 Carla Pry - Co-Science Dept Head - Level 12 - \$923.50  
 Debra Wisintainer - Math Dept. Head - Level 12 - \$1847  
 Sandra Graham - Social Studies Dept. Head - Level 12 - \$1847  
 Krista Ames - Intervention Dept. Head - Level 12 - \$1847  
 Christa Roberts - Cheerleading - 7th Grade - Level 13 - \$1679  
 Tracy Payne - Junior Class Advisor - Level 14 - \$1511  
 Brian Migoni - Junior Class Advisor - Level 14 - \$1511  
 Stephen Rippeth - Senior Class Advisor - Level 15 - \$1343  
 Kristina Prucha - Asst. HS Musical Production - Level 15 - \$1343  
 Matt Claxon - Evaluation Committee - Level 15 - \$1343  
 Lindsey Lorenz - Senior Class Advisor - Level 15 - \$1343  
 Scott Houmard - LPDC Committee - Level 15 - \$1343  
 Amy Hamilton - LPDC Committee - Level 15 - \$1343  
 Jason Fincher - LPDC Committee - Level 15 - \$1343  
 Eric Jurkovic - LPDC Committee - Level 15 - \$1343  
 Jackie Triplett - LPDC Committee - Level 15 - \$1343  
 Christa Roberts - MS Asst Director Musical - Level 15 - \$1343  
 Brian Migoni - Sophomore Class Advisor - Level 15 - \$1343  
 Aimee Voll - Sophomore Class Advisor - Level 15 - \$1343  
 Eric Jurkovic - MS/HS Student Growth Committee - Level 15 - \$1343  
 Carl McCrory - MS/HS Student Growth Committee - Level 15 - \$1343  
 John Zucal - Elementary Student Growth Committee - Level 15 - \$1343  
 Laurie Hall - Elementary Student Growth Committee - Level 15 - \$1343  
 Thomas Bitticker - Academic Challenge Advisor - Level 16 - \$1175  
 Scott Houmard - Academic Challenge Advisor - Level 16 - \$1175  
 Scott Houmard - Science Club Co-Advisor - Level 16 - \$587.50  
 Jody Brady - Science Club Co-Advisor - Level 16 - \$587.50  
 Mike Exley - QTV Video Production - Level 16 - \$1175  
 Christa Roberts - MS Choir Advisor - Level 17 - \$1007  
 Scott Houmard - Co-Science Olympiad Advisor - Level 18 - \$419.50  
 Jody Brady - Co-Science Olympiad Advisor - Level 18 - \$419.50  
 Sharon Ricklic - Welty Echo Advisor - Level 18 - \$839  
 Kristina Prucha - Accompanist HS Musical - Level 18 - \$839  
 Ashley Claxon - National Honor Society Advisor - Level 19 - \$671

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Chad Roberts - Technician - Theatrical (HS Musical) - Level 19 - \$671  
 Chad Roberts - Technician - Theatrical (HS Play) - Level 19 - \$671  
 Chad Roberts - Technician - Theatrical (MS Musical) - Level 19 - \$671  
 Alyssa Mueller - Spanish Club Advisor - Level 21 - \$336  
 Jody Brady - Key Club Advisor - Level 21 - \$336  
 Jody Brady - Renaissance Club Advisor - Level 21 - \$336  
 Stephanie Speedy - NPHS Art Club Advisor - Level 21 - \$336  
 Jennifer Corder - French Club Advisor - Level 21 - \$336  
 Julia Kandel - Elementary Music - Level 21 - \$336  
 Cheryl Graham - Elementary Music - Level 21 - \$336  
 Megan Beachy - DC Chaperone - Level 21 - \$336  
 Jamie Shuman - DC Chaperone - Level 21 - \$336  
 Heidi Briggs - 15 days extended service - Guidance  
 John Stetz - 15 days extended service - Guidance  
 Tim Hawk - 15 days extended service - Guidance  
 Scott Houmard - My Learning Plan Coordinator - \$750  
 Judy McGill - Extended Service - Social Worker - \$4500  
 Charlyn Menapace - PR Coordinator - \$4000  
 Chad Roberts - Auditorium Technician - \$1869  
 Jeff Bray - ELL Liaison - \$2200

Substitute

Christina DiDonato - Substitute Teacher & Secretary/Aide

Volunteers

Sara Cole, Michael Miller, Kristin Monborne, Melissa Ruiz Nunez, Leslie Roney, Kyle Sheck

Roll call: Ayes: Kemp, Cox, Frantz, Jenkins, Weaver (5)  
 Nays: (0)  
 Motion carried.

Personnel 35-16

Mr. Kemp moved, Mr. Cox seconded to approve the following 2016-2017 personnel items:

**New Continuing Contracts beginning 2016-17 school year:**

Name	Years	Degree
Jennifer Corder	7	MA
Kandace Meek	7	MA
Stephen Rippeth	7	MA
Jenna D'Ettorre	9	MA

**Three Year Limited Contracts - 2016-17, 2017-18, 2018-19:**

David Clarkson	15	BS+
Rex Degler	14	BS
Matt Dennison	21	BS+
Jeff Phillips	13	BS
Michelle Pipes	10	BS+
Lisa Speicher	21	BS+

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**One Year Limited Contracts - 2016-17**

Allison Barnes	3	BS+
Jennifer Black	1	MA
Brittany Booth	4	BS
Phillip Claxon	9	BS+
Kevin Cornell	6	BS
Marc Davis	6	BS
Jacqueline Diehl	2	BS
Christina Dixon	4	MA
Laurel Dorsey (Callahan)	13	MA+15
Shelley Dunlap	8	BS
Marlene Dunn	8	BS+
Michaela Elson	1	BS
Danielle Evans	4	MA
Gwen Faller	7	BS
Carey Feller	3	BS+
Julie Flint (Shimko)	4	BS
Laura Furner	6	MA
Tim Hawk	3	MA
Ryan Holmes	7	BS+
Lisa Host	9	BS
Lisa Hostetler	4	BS (on leave)
Stephanie Jenkins	8	BS
Michelle Kneffler	7	BS
Shanna Lamb	5	BS
Brooke LeBlanc	8	MA
Lindsay Lorenz	5	BS
Stephanie Lytle	3	BS+
Matt Maurer	1	BS
Vanessa McCoury	8	BS+
Terry McCrory	11	MA
Chelsea McLandsborough	2	BS
Beth Mechling	6	MA+15
Caryn Merkel	7	MA
Lauren Miller	6	BS
Renee Miller	1	BS
Alyssa Mueller	7	MA
Sam Mutti	6	BS
Tracy Payne	2	BS
Talin Petrullo	8	BS+
David Pry	5	MA
Bruce Rodgers	3	BS+
Jeremy Rodgers	9	BS+
Lori Schreiner	17	BS (pro-rated)
Chelsea Scott	4	BS+
Braden Skaer	3	BS
Emily Smith	1	BS
Chad Spurgeon	18	BS
Nicole Staley	4	BS
Kim Stroup	7	BS
Marissa Stucky	3	BS+
Kyle Sundheimer	8	BS
Natasha Swailes	4	BS
Lance Swartzentruber	2	BS

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Kara Trimmer	16	MA
Tanya Tristano	2	BS+
Kelly VanArsdalen	6	MA+15
Aimee Voll	3	BS
Matt Voll	22	MA
Brenda Warner	3	BS
Marcia Watson	3	BS
Greg Wiggs	5	BS+
Sarah Witting	4	BS+
Teresa Young	2	BS
Ana Zagales	9	MA

**Non-renewal of contracts:**

Tutor: Gale Langford

Roll call: Ayes: Kemp, Cox, Frantz, Weaver (4)  
 Nays: (0)  
 Abstain: Jenkins (1)

Motion carried.

Mr. Kemp updated the Board on the contract for the Master Plan for the South Side Park. Requesting focus groups from the school, the City, and the New Phila Soccer Association, that will contribute to the project.

Mr. Weaver updated the Board on Quaker Foundation Dinner will be held on May 6, 2016: 75 students will receive \$114,000 in scholarships.

Assistant Superintendent Report 36-16

Mr. Cox moved, Mr. Kemp seconded to approve the following items under the Assistant Superintendent's report:

- A. First Reading: K-12 Mathematics Curriculum Adoption – Exhibit I
- B. First Reading: 9-12 Science Curriculum Adoption – Exhibit J

Roll call: Ayes: Cox, Kemp, Frantz, Jenkins, Weaver (5)  
 Nays: (0)

Motion carried.

Superintendent's Report 37-16

Mr. Jenkins moved, Mr. Kemp seconded to approve the following items under the Superintendent's report:

- A. Approve Non-routine field trip - Delphian Chorale & Steel Drums- Baltimore-Bahamas - Exhibit K
- B. Approve the list of graduates for the Class of 2016 – pending successful completion of all high school requirements for graduation. Exhibit L
- C. Letter from Mayor Day - Music Award - Exhibit M
- D. Second Reading & Adoption - Student Code of Conduct - Exhibit N
- E. Adoption of the Chief Operations Officer's Job Description - Exhibit O

Roll call: Ayes: Jenkins, Kemp, Cox, Frantz, Weaver (5)  
 Nays: (0)

Motion carried.

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Adjournment to Executive Session 38-16

Mr. Cox moved, Mr. Jenkins seconded the motion to enter executive session at 8:20 pm to discuss personnel matters.

Roll call: Ayes: Cox, Jenkins, Frantz, Kemp, Weaver (5)  
Nays: (0)  
Motion carried.

The Board returned to regular session at 9:20 pm.

Adjournment

Mr. Kemp moved, Mr. Cox seconded to adjourn the meeting at 9:20 pm.

Roll call: Ayes: Kemp, Cox, Weaver, Frantz, Jenkins (5)  
Nays: (0)  
Motion carried.

Meeting adjourned.

\_\_\_\_\_  
President

\_\_\_\_\_  
attest