

### **CONTRACT REVIEW PROCESS**

The following processes are intended to carry out the Board's Policy regarding Contract Review.

#### **Changes in Law**

The following steps shall be taken to modify the Sponsor Contract to be consistent with changes in the law:

1. Annually, the District shall review its contracts with Sponsored Schools for purposes of determining whether any changes in the Ohio Revised Code, Ohio Administrative Code, Federal Law, or any other law necessitate a modification of the Sponsor Contracts. The District may seek opinion of legal counsel or other staff for determining whether any changes have occurred.
2. Upon identifying a change necessitating modification, the District shall modify the Sponsor Contract consistent with the change and shall provide the proposed modification to the Sponsored School for review.
3. The amended Sponsor Contract shall be submitted to the Board of Education and the Governing Authority with a recommendation for ratification.
4. Upon the parties' ratification, the District shall submit the amended Sponsor Contract(s) to the Ohio Department of Education.

To ensure that this process is most effective, the District shall endeavor to include language in its Sponsor Contract addressing an annual review process.

#### **Performance Measures**

The following steps shall be taken:

1. Annually, the District shall review Sponsored School data and Ohio's accountability system to determine the need for modifications to the Sponsor Contract performance measures.
2. Upon identifying a need for modification, the District shall modify the Sponsor Contract consistent with the need and shall provide the proposed modification to the Sponsored School for review.
3. The amended Sponsor Contract shall be submitted to the Board of Education and the Governing Authority with a recommendation for ratification.

4. Upon the parties' ratification, the District shall submit the amended Sponsor Contract(s) to the Ohio Department of Education.

To ensure that this process is most effective, the District shall endeavor to include language in its Sponsor Contracts addressing an annual review process.